

UNITED STATES CIVIL SERVICE COMMISSION

WASHINGTON 25, D. C.

June 7, 1960

DEPARTMENTAL CIRCULAR NO. 1024, SUPPLEMENT NO. 16

TO HEADS OF DEPARTMENTS AND INDEPENDENT ESTABLISHMENTS

SUBJECT: Federal Employees Health Benefits Program: Schedule of  
Subscription Charges.

The attachment to Departmental Circular No. 1024, Supplement No. 12, Part 2, Withholdings and Contributions, states that "the Schedule of Subscription Charges for all plans, options and types of coverage (identified by enrollment code number) will be furnished later."

The Schedule of Subscription Charges referred to is being furnished at this time only to payroll offices from a limited advance printing. It will be incorporated in the forthcoming I-5 Chapter on Health Benefits in the Federal Personnel Manual, and thus be available to all holders of the Manual.

The distribution of the limited advance printing for use by payroll offices is being arranged through Health Benefits Officers.



Warren B. Irons  
Executive Director

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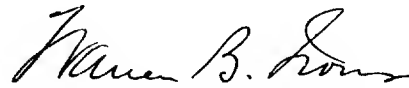
June 7, 1960

DEPARTMENTAL CIRCULAR NO. 1024, SUPPLEMENT NO. 15  
TO HEADS OF DEPARTMENTS AND INDEPENDENT ESTABLISHMENTS  
SUBJECT: FEHB PROGRAM: Registration Period

Departmental Circular 1024, Supplement No. 9, requested agencies to encourage employees to complete and file SF 2809 as soon as they have had sufficient time to study the brochures of the plans available to them, and to select a plan rather than to wait until the last day of the enrollment period (June 30).

Early filing of forms 2809 will be helpful to agency payroll offices and to carriers alike.

This does not mean, however, that employees should be required to file at any date earlier than June 30. Section 89.3(a) of the Commission's regulations requires merely that employees register prior to July 1, 1960. This means that an agency employing office must accept any registration form filed as late as June 30.

  
Warren B. Irons  
Executive Director